



Approved 5-17-02

**Court Alcohol and Drug Program
Advisory Committee
(CADPAC)**

**February 15, 2002
Meeting Minutes**

I. ATTENDANCE This meeting was held at the National City Center, 4th Floor, Indianapolis, Indiana.

1. Members Present: Hon. James W. Rieckhoff, Hon. Barbara L. Brugnaux, Hon. James Detamore, Hon. Wayne Trockman, Ms. Denise Benjamin, Ms. Linda Brady, Ms. Debra Farmer, Mr. Art Kozumplik, Ms. Linda Murawski

2. IJC Staff: Ms. Jane Seigel, Executive Director, Mr. William F. Carey, Administrator, Ms. Loriann Amsbury, Ass't Administrator, Ms. Donna Durr, Staff Associate, Ms. Cheri Harris, Staff Attorney,

3. Guest: Ms. Penny Waggy, Boone County, Chair, CSAMS Workgroup

II. WELCOME and INTRODUCTIONS: Everyone was welcomed by the Chair. Judge Rieckhoff expressed the appreciation of all CADPAC members for their participation.

III. PREVIOUS MINUTES:

Minutes of our previous meeting were reviewed. Judge Brugnaux/Mr. Kozumplik motioned that they be approved as written. Minutes were unanimously approved.

IV. GENERAL DISCUSSION:

1. Special Legislative Announcement Mr. Carey asked Ms. Harris to present legislative highlights of the General Assembly. Ms. Harris distributed her Legislative Update (**Enclosure 1**) and mentioned that SB 343 sailed through the Senate Committee and Senate Floor without opposition and has just recently, passed the House Judiciary Committee on a unanimous vote with no amendments. The entire House still must vote on the Bill but passage is expected. The South Bend Tribune produced a very positive article on the bill and its passage. A copy of the article was circulated among members. Judges Brugnaux and Trockman were praised and recognized for their effective testimony at Senate and House Committee meetings, respectively. Mr. Carey also recognized the exceptional work of Senator Bill Alexa in coordinating the bill through the House Judiciary Committee. The Chair thanked and praised Judge Brugnaux and Judge Trockman for their effective participation in the legislative process. Ms. Harris covered the remaining items in the written report.

2. Educational Information - Mr. Carey then provided members with educational information on Diversion to Treatment and other related substance abuse topics (**Enclosure 2**).

3. Protocol for Revision of Rules - Mr. Carey then presented and discussed a proposed protocol (**Enclosure 3**) to handle rule changes for this year. After much discussion, including a desire for a permanent process that can help all programs to feel included in revision of rules, the following motion (Brady/Brugnaux) was made and unanimously approved:

IV. GENERAL DISCUSSION: (con't)

MOTION: That the proposed IJC 2002 Protocol for Revision of Rules be adopted by CADPAC and used for this year's rules revision.

V. REPORTS

1. Policy Sub-Committee Report – Ms. Harris stated that she covered her report earlier in the meeting and that the next Policy Sub-Committee meeting is scheduled for April 5th.

2. Education & Training Sub-Committee Report – (Enclosure 4)

A. Judge Brugnaux provided a written report to the committee. It was mentioned that the Staff Orientation will be conducted next week. Mr. Carey was asked to provide an update on the current status of the 4th Annual Meeting. He stated that we have an unexpectedly high registration of 249 registrants for this year's meeting. This is about 100 (67%) more registrants than had registered this time last year. Approximately 40 of these registrations are first time Drug Court registrants.

B. The initial draft of proposed changes to Section 31 of the rules was discussed. Discussion included:

- (1) that these revisions will follow the protocol just adopted
- (2) comments may be sent to IJC for consideration now and at any time as revision of rules is an ongoing process
- (3) Judge Brugnaux, the Education Sub-Committee Chair, acknowledging that she was dissatisfied with some of the proposed changes and that these were only initial drafts, which the Education Sub-committee will consider along with the comments from Supervising Judges and Program staff.
- (4) that IJC will notify all programs next week of the adopted protocol and that comments from programs on proposed rule revisions may be sent to IJC even before the Annual Meeting

C. Mr. Carey mentioned that the PRI Pilot Program will be ending this summer with a very high satisfaction among those who have implemented the program.

3. Certification Sub-Committee Report – (Enclosure 5)

A. Judge Detamore presented a written sub-committee report and explained the sub-committee's opinion toward programs with a temporary certification as contained in the written report. He asked Ms. Amsbury to present on the progress of the Statistics program.

B. Ms. Amsbury stated that the statistics effort was progressing with training on the program initiated February 13th. A February 14th training was cancelled due to lack of registrants. Future trainings are listed as:

-- March 27 – South Bend -- April 24 – Vincennes -- May – Bloomington -- June – Indianapolis

There are definite challenges and difficulties with the project and they were shared with the Committee to include:

- (1) Legal research into the use and release of SSN's is pending
- (2) The lack of time given to start collection of statistics
- (3) The lack of technological sophistication among programs
- (4) The various levels of technological support for programs at their county support level

C. Costs for the implementation of Microsoft ACCESS were discussed. Mr. Carey stated he has heard exaggerated cost quotes from programs of \$ 5,000 to \$ 25,000 to install ACCESS on program computers.

Mr. Carey stated that:

- (1) It is only necessary for one (1) PC to have Access installed to run this program
- (2) Cost for such software should be under \$ 200 with little to no cost for installation
- (3) Hudson/IU will be providing the programs with an ACCESS diskette at the trainings to hookup with the main database
- (4) IJC will discuss with individual programs about appropriate grants to help fund the conversion.

3. Certification Sub-Committee Report – (Enclosure 5) (con't)

D. Mr. Kozumplik questioned why the contract with the vendors has not been terminated if they are in violation of contract terms and whether it is necessary to be pushing this project through just to get statistics to help us justify an increase in user fees cap by the legislature next year. Mr. Carey answered that:

- (1) the contractors were not currently in violation of any contract terms. Jane Seigel stated this was a misinterpretation of discussions she had at the last ICCADS meeting, when she mentioned that the vendors were not meeting “expectations” which the staff had for the project.
- (2) that attaining statistics now is key because of a window of opportunity to obtain the capability for a user fee increase next year which we may not have again for many years after.

E. CSAMS (see Enclosure 5) was briefly discussed with Judge Detamore and others mentioning that the workgroup headed by Penny Waggy had discussed and argued many difficult points of contention. Compromise on some points were still possible and many had points they liked and disliked about it. The main concern seems to center on the fact that everyone will have to take a test in order to acquire the credential. Mr. Carey stated this would be necessary to test a Court-Specific program area that has never been tested before by ICAADA or anyone else. Ms. Brady asked Mr. Carey why the ICAADA “A.R.M.S.” credential was not sufficient. Mr. Carey stated that it was due to the court-specific area not being part of that test and that efforts to try to partner with ICAADA were unsuccessful.

F. Final discussion of proposed rules revision included:

- (1) that these revisions will follow the protocol just adopted;
- (2) that as a process of organizational maturity IJC will try to incorporate a Standard Protocol for rules revision, although Judge Detamore cautioned that circumstances may be different at times; and , warrant flexibility as opposed to rigidity in such a protocol;
- (3) that IJC will provide all programs next week with a copy of the adopted protocol, and with an advanced copy of proposed rule revisions and notify them that comments from programs on proposed rule revisions may be sent to IJC even before the Annual Meeting.

4. Association Reports

1. **ICCADS Update** – Ms. Murawski indicated ICCADS has it Spring Training in April at the Brown County Inn.
2. **IADCP Update** – Judge Brugnaux stated that the IADCP Annual Meeting will be March 22nd and that it will include election of officers and Board Members. She also mentioned that the State Police had a special training program on “Meth” scheduled for April 25th.
3. **IAIC Update** – Cheri Harris mentioned that IAIC testified in support of our Drug Court Legislation and that their next meeting is March 8th.

VI. NEW BUSINESS/Discussion Mr. Carey announced Gibson and Whitley as our newest programs and that Kosciusko would be joining as of March 2002.

VII. NEXT MEETING: CADPAC meetings for 2002 & 2003 were decided as follows:

2002 dates: February 15, May 17, Sep. 20, November 15

2003 dates: February 21, May 16, Sep. Judicial Conference, November 21

VII. Adjournment - The meeting adjourned at 3:00 PM.

Respectfully Submitted:

February 18, 2002

William F. Carey, Administrator
Court Alcohol and Drug Program